

**FEDERAL COLLEGE OF ANIMAL HEALTH AND PRODUCTION TECHNOLOGY  
NATIONAL VETERINARY RESEARCH INSTITUTE  
P.M.B. 01, VOM, PLATEAU STATE, NIGERIA**



**INVITATION TO TENDER FOR YEAR 2022 COLLEGE CAPITAL PROJECTS**

**1. INTRODUCTION**

The Federal College of Animal Health and Production Technology, located in Vom, Plateau State has a mandate of training middle level manpower in Animal Health, Animal Production, Livestock Extension/Management Services and Vocational Training.

In compliance with the provisions of the Public Procurement Act, 2007, the Federal College of Animal Health and Production Technology, Vom, hereby invites experienced, reputable and competent contractors to submit Tender and Expression of Interest for the following 2022 Capital projects:

**2. SCOPE OF WORK/GOODS/SERVICES**

**CATEGORY A: WORKS**

Lot 1: REHABILITATION AND DRAINAGE OF 5 KILOMETRE ACCESS ROAD FROM THE COLLEGE MAIN CAMPUS TO PERMANENT SITE IN CHAHA CAMPUS.

Lot 2: CONSTRUCTION AND FURNISHING OF 500 BED CAPACITY FOR MALE AND FEMALE STUDENTS HOSTEL.

Lot 3: CONSTRUCTION AND FURNISHING OF ANIMAL HEALTH AND PRODUCTION TECHNOLOGY DEPARTMENTAL OFFICES AND LECTURE HALL.

**CATEGORY B: GOODS**

Lot 4: PROCUREMENT OF TWO (2) NOS COASTER BUSES FOR STUDENTS ACADEMIC TOUR.

Lot 5: PROCUREMENT OF THREE (3) NOS UTILITY VEHICLES FOR GENERAL UTILITY SERVICES.

Lot 6: PURCHASE OF LIBRARY EQUIPMENTS, BOOKS AND JOURNALS.

Lot 7: SUPPLY OF FERTILIZER TO SHENDAM/ QUA'ANPAN/ MIKANG FEDERAL CONSTITUENCY, PLATEAU STATE.

**CATEGORY C: SERVICES**

Lot 8: STRATEGIC TRAINING AND EMPOWERMENT OF YOUTHS AND WOMEN IN KWARA NORTH SENATORIAL DISTRICT.

Lot 9: TRAINING AND EMPOWERMENT OF YOUTHS AND WOMEN IN IFELODUN. OYUN & OFFA FEDERAL CONSTITUENCY.

**3. ELIGIBILITY REQUIREMENTS**

- a. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable for Services;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2022; with minimum average annual turnover of: Works ₦50 million Goods ₦30 million.
- c. Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is ₦50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;

- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.
- g. Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the Federal College of Animal Health and Production Technology, Vom, Jos or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
  - That the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- h. Company's Audited Accounts for the last three (3) years -2019, 2020 & 2021, duly acknowledged by the Federal Inland Revenue Service (FIRS);
- i. Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with proof of Ownership/Lease Agreement;
- m. Only Companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;
- n. Only accredited Management Training firms or companies with evidence of accreditation by the Centre for Management Development should bid for training services;
- o. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- p. All documents for submission must be submitted with a covering/ Forwarding letter under the company/ firm's letter head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone number (preferably GSM No.) and email address. The letterhead paper must bear the names and Nationalities of the Directors of the company at the bottom of the page, dully signed by the authorized officer of the firm.

#### **4. COLLECTION OF TENDER DOCUMENTS (CATEGORY A & B)**

Interested companies are to collect the Standard Bid Documents from the Procurement office of the Federal College of Animal Health and Production Technology, Vom on evidence of payment of a non- refundable tender fee of Ten Thousand Naira (₦10,000:00) only per Lot; paid into the Federal College of Animal Health and Production Technology, Vom's Remita account in any reputable Commercial Bank in Nigeria.

#### **5. SUBMISSION OF TENDER DOCUMENTS(CATEGORY A & B)**

Prospective bidders are to submit bid for each Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Technical bid should have a Table of Content with individual eligibility requirement separated by a page dividers. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Provost, Federal College of Animal Health and Production Technology, Vom and clearly marked with the project name and the Lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the Tender Box located in the Board Room of the College not later than **12:00 noon, Monday, 8<sup>th</sup>August, 2022.**

## **6. SUBMISSION OF EXPRESSION OF INTEREST (EOI) (CATEGORY C)**

As per paragraph 5 above, except in a single envelope and submitted not later than **12:00 noon, Monday, 25<sup>th</sup> July, 2022.**

## **7. OPENING OF EOI AND TECHNICAL BIDS**

The EOIs and the technical bids will be opened immediately after the deadlines for submission at **12:00 noon, Monday, 25<sup>th</sup> July, 2022** and **12:00 noon Monday, 8<sup>th</sup> August, 2022, respectively**, in the College Board, while the Financial Bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the Procurement Office as the Federal College of Animal Health and Production Technology, Vom will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact The College on e-mail [fcahptvomvet@gmail.com](mailto:fcahptvomvet@gmail.com).

## **8. GENERAL INFORMATION**

- a. Bids must be in English Language and signed by an official authorised by the bidder;
- b. Bids submitted after the deadline for submission would be returned un-opened;
- c. Bidders should not bid for more than two (2) Lots;
- d. All costs will be borne by the bidders as the College will not be held responsible for any cost or expenses incurred by any interested party(ies) in connection with any response to this invitation;
- e. Non-compliance with the conditions stated therein will lead to automatic disqualification of the bidder from the bidding process;
- f. Professional bodies and Civil Society Organisations in the areas of Anti-Corruption/Transparency are invited to observe the process;
- g. Attendees at the bid openings shall be required to wash hands, use hand sanitiser, wear mask and observe physical distancing. The Bids Opening in the presence of observers will be covered by video recording and invitation link will be sent to bidders who chooses to join the bid opening online;
- h. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- i. Goods & Works: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.
- j. Services: Only shortlisted Firms will be invited at a later date for collection of Request for Proposals;
- k. The Federal College of Animal Health and Production Technology, Vom is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**Signed**

Provost,

Federal College of Animal  
Health & Production Technology, Vom.